

POLICY FOR TREATMENT AND MANAGEMENT OF PERSONAL DATA JAS FORWARDING MEXICO

1. Introduction

At JAS, we prioritize the privacy and protection of personal data belonging to our customers, suppliers, employees, and all others who interact with us. This policy establishes our principles and practices concerning the collection, use, storage, and disclosure of personal data in accordance with Mexican legislation, specifically the Federal Law on Protection of Personal Data Held by Private Parties (LFPDPPP) and its regulations.

In compliance with Article 16, second paragraph, of the Political Constitution of the United Mexican States, which guarantees the protection of personal data, including the rights of access, rectification, cancellation, and opposition, JAS adopts this policy to ensure transparency and respect for the data rights of clients, suppliers, employees, candidates, visitors, and other third parties.

This policy outlines the procedures for processing personal data stored in our databases, which apply to any activity involving the collection, storage, use, circulation, and/or transfer of such information.

"Processing of personal data" refers to any operation performed on personal data—manual or automated—such as collection, storage, use, organization, communication, transfer, or destruction.

JAS is committed to protecting the personal data of its stakeholders and ensuring that all processing activities comply with Mexican data protection laws.

2. Key Definitions

- **Personal data:** Information related to an identified or identifiable individual.
- **Processing of personal data:** Any action, such as collection, use, storage, or transfer, performed on personal data.
- **Responsible:** JAS, as the entity accountable for personal data processing.
- **Custodians:** Individuals with functional responsibility for data, including system administrators or process managers.
- **Processor:** A third party authorized by JAS to process personal data on its behalf.
- **Confidentiality:** Ensuring information is not disclosed or made available to unauthorized entities.

3. Collection of Personal Data

JAS will collect only the personal data necessary for business activities and the provision of requested services. This data may include, but not limited to:

- Name
- Address
- Phone number
- Email address
- Payment details

We will obtain informed consent before collecting personal data, except where the law allows otherwise.

4. Use of Personal Data

Personal data will only be used for the purposes for which it was collected or as otherwise permitted by law, such as:

- Processing orders and delivering requested services.
- Providing customer assistance.
- Personalizing experiences and improving products/services.
- Communicating updates and relevant information.
- Fulfilling legal or regulatory obligations.

5. Consent

- Express Consent: By providing personal data, individuals give express consent for its processing under this policy.
- Withdrawal of Consent: Individuals can withdraw consent at any time. However, this may impact our ability to provide certain services.

6. Disclosure of Personal Data

JAS will not disclose personal data to third parties except in the following cases:

- To comply with legal or regulatory obligations.
- With express consent.
- When necessary to provide requested products or services.

Third parties processing data on our behalf are bound by confidentiality agreements.

7. Security of Personal Data

- Security Measures: We implement technical, administrative, and physical safeguards to protect personal data from unauthorized access, loss, or misuse.
- Data Retention: Personal data will only be retained for as long as necessary to fulfill its purpose, unless a longer retention period is required by law.

8. Rights of Data Subjects

We respect the rights of data subjects under ARCO (Access, Rectification, Cancellation, and Opposition) principles. Individuals can exercise these rights by contacting us through the methods outlined in the "Contact" section.

9. International Data Transfer

When transferring personal data outside of Mexico, JAS ensures compliance with applicable legal requirements and guarantees adequate protection.

10. Changes to the Data Protection Policy

This policy may be updated periodically. Changes will be communicated appropriately.

11. Contact

For questions, concerns, or requests related to personal data processing, please contact us at Thiago.ambrico@jas.com

Effective Date: [Insert Date]

Last Updated: [Insert Date]

This policy complies with Mexican legislation and reflects our ongoing commitment to data protection.